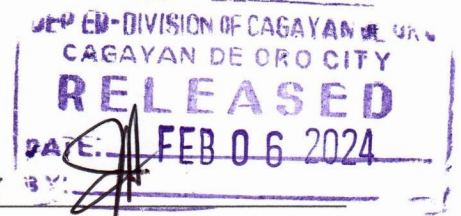




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

February 6, 2024

MEMORANDUM

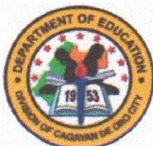
No. 31 s.2024

INITIAL ORIENTATION ON DIGITALIZATION OF SERVICE CREDITS

TO: Elementary School Heads
All Others Concerned
This Division

1. In view of the digitalization of processes in the Division Office, an initial orientation of the system for the processing of service credits of teachers shall be conducted by the Division IT Team on February 12, 2024 at 9:00 a.m. at the Division Office, Division Conference Room.
2. The Administrative Officer II of the following schools are the participants and must bring their own laptop and extension wire to facilitate the processing of service credits.

No.	SCHOOL	No.	SCHOOL	No.	SCHOOL
1	BAIKINGON ES	17	FS CATANICO ES	33	PAGALUNGAN ES
2	BALONGKOT IS	18	GL REYES ES	34	PAGATPAT ES
3	BALUARTE ES	19	GUSA ES	35	PAMALIHI ES
4	BALUBAL ES	20	INDAHAG ES	36	PIGSAG-AN ES
5	BAYANGA ES	21	IPONAN ES	37	PN ROA SR. ES
6	BESIGAN ES	22	KAMAKAWAN ES	38	PUERTO ES
7	BONBON ES	23	KAUSWAGAN CS	39	SACRED HEART ES
8	BUGO CS	24	KIAM-IS ES	40	SAN SIMON ES
9	BULAO ES	25	LINANGOHAN ES	41	SOUTH CITY CS
10	CAMP EVANG ES	26	LUMBIA CS	42	ST. JOHN ES
11	CANITOAN ES	27	MACANHAN ES	43	SUNTINGON ES
12	CITY CENTRAL SCHOOL	28	MACASANDIG	44	TAGLIMAO ES
13	CORRALES ES	29	MAGAYAD ES	45	TAGLIMAO ES
14	CUGMAN ES	30	MALASAG ES	46	TAGUANAO ES
15	DANSOLIHON ES	31	MAN-AI ES	47	TIGNAPOLOAN ES
16	FR. WILLIAM ES	32	NORTH CITY CS	48	TUBURAN ES
				49	UPPER CARMEN ES



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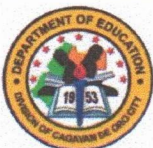
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3. In adherence to Equal Employment Opportunity Principle (EEO) inclusive and fair treatment are accorded to all concerned regardless of disability, sexual orientation, gender, age, religion, and ethnicity.
4. Immediate and wide dissemination of this memorandum is directed.


ROY ANGELO E. GAZO
Schools Division Superintendent

Competence
Diligence
Outstanding Integrity



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